



CHAPTER EXECUTIVE 1979 - 80

President: C.L. Sharp  
Vice-President: W.A. Rutherford  
Secretary: E.T. Dawson  
Treasurer: D.F. Morton

BOARD OF GOVERNORS 1979 - 80

B.G. Gloin  
J.G. Haywood  
J.L. Hoyle  
W.W. Mitchell  
R.J. Moore  
R.D. Palser  
W.A. Rutherford  
L. Swallow  
D. Tait



## INTRODUCTION

The London Chapter commenced its 1979 - 80 year with the first executive meeting in June/79. At that time committees were formed and several specific goals were set keeping in mind the Society's emphasis on "Management by Objectives". We were successful in achieving many of these goals while in some cases we have some changes to make to ensure greater success next year. Following is an outline of our Chapter activities, goals, achievements, disappointments and some objectives for next year.



COMMITTEE REPORTS

PROGRAM  
EDUCATION  
ENERGY MANAGEMENT  
MEMBERSHIP  
RESEARCH PROMOTION  
SPECIAL EVENTS  
ATTENDANCE  
PUBLICITY  
AUDITING  
RECEPTION

The following committees were not active during the chapter year 1979 - 80.

CRC ACTION  
FINANCE  
LEGISLATIVE  
TECHNICAL



PROGRAM

The program was under the direction of our Vice President Bill Rutherford however this year we delegated responsibility for several meetings to specific committee chairmen and this worked out well. Another innovation this year was creating our regular November Chapter Meeting into a Ladies Night. We secured a speaker and subject of interest to the Ladies as well as the regular members and we had the largest attendance at that meeting. Our March Meeting was also Students Night and for the first time members were asked to host a specific student for the evening. This also worked well. Our field trip to Sarnia also serves the purpose of getting Society Members in that area out to at least one of our Chapter Meetings.

<u>Date</u>	<u>Topic</u>	<u>Attendance</u>	
		<u>Members</u>	<u>Guests</u>
Sept. 24	Retrofit, Upgrading, and Winterization of Systems Using Insulation, and the Effects on Energy Conversation	27	7
Oct. 29	Fans and Fan Laws	37	12
Nov. 26	Indoor Environment - Ladies Night	29	37
Jan. 31	Military Presence in London	25	4
Feb. 25	Night Setback	38	5
Mar. 31	Computer Applications in Engineering & HVAC Student Night	31	22
Apr. 29	Plant Tour of Fiberglass Canada Ltd & Future Developments in Sarnia	24	7
May 26	Industrial Ventilation & Energy Conservation	-	-



### EDUCATION

Committee Chairman Len Swallow maintained good liason with local Universities and Colleges and assisted in the development of student members. He also was interviewed on local TV which was excellent exposure for both ASHRAE in general and our education program. Several members gave technical talks to local student groups at the College level. Another presentation was arranged by this committee and a speaker provided for a local building inspectors seminar.

### ENERGY MANAGEMENT

Our Chairman Bob Moore put on several presentations to local service groups and made good use of the ASHRAE slide presentation. One of our members was guest speaker at an Energy Management Seminar and at that same seminar ASHRAE was introduced as being very involved in this field and also our ASHRAE display stand was set up and provided with a good representation of our literature and Guide Books. Another member was on local TV on a phone-in program based on the topic of energy management.



### MEMBERSHIP

Our Committee Chairman Bev Gloin sent out letters in the Fall to both Society Members in our area who are not Chapter members and also to prospective new ASHRAE members. This brought some results along with a membership night in October and we have achieved an overall membership increase of 20%. We also created an out-of-town membership arrangement to draw more Society members from areas such as Sarnia and Windsor. This worked reasonably well and we hope will develop in the future. Student membership also showed an increase. Delinquents have been followed up closely and reduced to 5 at the time of report.

### RESEARCH PROMOTION

We set a goal of 100% increase over last year and as of April 30/80 we were within 20% of meeting this objective which indicates an excellent job by our Committee Chairman Bill Mitchell. This improvement was achieved by a direct mailing and considerable follow up in person by members of the Committee. As a result of the effort this year several new ideas have been formulated to further improve our results next year.



### SPECIAL EVENTS

A Fishing Day was held in July and Hamilton Chapter joined us in this expedition on Lake Erie. This was so successful it has now become an annual event. In September we held our Annual Golf Day which was well attended. Next year we are expanding this to include tennis and we hope that will attract an even larger group. In November we invited the ladies to our regular meeting and attracted them by securing a speaker and subject of special interest to our regular members and the ladies. The speaker was Dr. Neville Lefcoe a Respiralologist who talked to us about "The air we breath and its affect on our health". This was a new venture for our Chapter and judging by the turnout it was a great success and may be considered as an annual event for the November meeting.

### ATTENDANCE

Attendance at Chapter meetings during 1979-80 increased 5% over attendance during 1978-79. This may be attributed to the excellent response to Ladies Night in November 1979.



### PUBLICITY

We created this Committee for the first time this year and although some exploratory work was done we achieved very little. However we feel we have learned from the experience and certainly this is one of our goals for next year as we fully realize the importance. The material being sent out by John Ross is excellent and we will put it to use in the future.

### AUDITING

The following individuals have been appointed as the auditing committee for the year 1979 - 80; W.W. Mitchell (chairman), C.L. Sharp, and D.J. Troupe.

### RECEPTION

Don Tait is retiring as Chairman at the end of this Chapter year after having served the committee for the past seven years.





**APPENDICES**

1. ASHRAE Minimal Standard Chapter CRC Report Form
2. ASHRAE Chapter Information Questionnaire
3. Best Newsletter of the Year
4. Chapter Roster

ASHRAE

MINIMAL STANDARD CHAPTER CRC REPORT FORM

REPORT TO REGION II CRC CONFERENCE CHAPTER London, Ontario No. \_\_\_\_\_

Date April 30, 1980 City London State \_\_\_\_\_ SOCIETY YEAR 19791980

<u>MEMBERSHIP</u>	July 1/79	Current	PAE Points to Date
Assigned Members	<u>105</u>	<u>125</u>	<u>297</u>
Student Members	<u>100</u>	<u>125</u>	or
Chapter Members	_____	<u>51</u>	
New Members to Date	_____	<u>20</u>	
Members Delinquent to Date	_____	<u>5</u>	as of previous
Number of Upgrades	_____	<u>4</u>	June 30 _____
Date of Membership Night	_____	<u>March 31/80</u>	
Guest Attendance	_____	<u>94</u> - 7 meetings	

<u>EDUCATION</u>		PAE Points to Date
Name(s) of Student Branch	_____	_____
Student Night? <u>Yes</u>	Student Attendance <u>18</u>	or
Scholarships? <u>No</u>	Dollar Value <u>---</u>	as of previous
Grants in Aid?	Dollar Value <u>---</u>	June 30 <u>633</u>
Special Activities (describe)	<u>Two lectures to Fanshawe College students on filtration and HVAC systems, local tv presentation on residential heating, two presentations to local service groups on Residential Energy Conservat</u>	

<u>RESEARCH FUND RAISING</u>	Last Year	This Year	PAE Points to Date
Quota	_____	<u>1500</u>	<u>116</u>
Number of Contributions	_____	<u>18</u>	or
Dollar Value	_____	<u>1283</u>	as of previous
Dollars per Member	_____	<u>10.1</u>	June 30 _____
Special Activities or Comments	<u>This Committee organized our January Chapter Meeting at which time special emphasis was placed on Research Promotion.</u>		

<u>ATTENDANCE &amp; PROGRAMS*</u>	Last Year	This Year	PAE Points to Date
Number of Technical Programs	_____	<u>8</u>	<u>276</u>
Total Number of Meetings	<u>8</u>	<u>8</u>	or
Average Meeting Attendance	_____	<u>44</u>	as of previous
Number of Pre-Dinner Sessions	<u>8</u>	<u>8</u>	June 30 _____
Best Program	_____	<u>February</u>	
Comments on programs, speaker lists, etc.	<u>Good variety of meetings including two innovations, one being the including of ladies to November Meeting, the other bringing guest students to March Meeting.</u>		

\*Excluding social functions

<u>ENERGY MANAGEMENT</u>	
Legislative Liaison	
Liaison with other Societies	- Had ASHRAE Display and brief presentation at
Joint action programs	Energy Seminar co-sponsored by Chemical Institut
PAE Points - 300	and Assoc. of Professional Engineers of Ontario.

FINANCES

	Last Year	This Year
Reserve Funds	---	---
Current Balance	<u>1338.44</u>	<u>1055.58</u>
Membership Fee	<u>55.00</u>	<u>55.00</u>
Member Cost of Meals	<u>8.00</u>	<u>8.00</u>
Guest Cost of Meals	<u>6.04</u>	<u>6.32</u>
Cash Bar?		<u>None</u>

Package Plan? Details Chapter membership with 8 dinner meetings is \$55.00

Other Sources of Income? Dinner guest fees Describe \_\_\_\_\_

Note: We also have Out-of-Town Chapter Membership for \$10.00 plus reduced dinner fee per meeting attended.

Special Projects or Programs Funded? \_\_\_\_\_ Describe \_\_\_\_\_

SOCIAL FUNCTIONS:

(List and comment briefly)

Fishing Day in July - included Hamilton Chapter, now an annual event.

Golf Day in Sept. - always a success - we will be including tennis next year

November Ladies Night - invited ladies to regular meeting and has a technical speaker of interest also to ladies

CRC ACTION COMMITTEE PROPOSALS: - great success

CHAPTER PROBLEMS:

- Maintaining communication with student members
- lack of membership interest in particular groups such as contractors

CHAPTER INNOVATIONS & SUGGESTIONS:

- including ladies at one regular meeting
- new Out-of-Town Membership
- combining field trip with out-of-town Chapter Meeting
- use of Past President's Advisory Committee

SIGNED: *Charles Sharp*  
Chapter President

- Attachments:
- 1.) Best Newsletter of the Year
  - 2.) Special Seminar Program
  - 3.) Chapter Information Questionnaire
  - 4.) Copy of Chapter Roster (Optional)
  - 5.) Product Directory (if published)

(Please mail orig. to Hdqrs, green copy to Reg. Chrm as soon as possible with as much info. as currently available. Pink copy for chapter files. Hdqrs & Reg. Chrm to be advised of any & all changes.)

ASHRAE CHAPTER INFORMATION QUESTIONNAIRE

CHAPTER LONDON REGION II FISCAL YEAR 1980-81

MEETING DATES FOR THE 1980-81 FISCAL YEAR  
(For publication in the ASHRAE JOURNAL)

July _____	Oct. <u>27</u>	Jan. <u>26</u>	Apr. <u>27</u>
Aug. _____	Nov. <u>24</u>	Feb. <u>23</u>	May <u>25</u>
Sept. <u>X9 22</u>	Dec. <u>-</u>	Mar. <u>28 30</u>	June _____

Regular Meeting Location Highland Golf & Country Club

Please note: The addresses given on the Questionnaire are used by Headquarters for matters of chapter business only for the entire fiscal year, and are separate from Journal, Handbook, and miscellaneous mailings. Please notify us promptly of Questionnaire changes.

CHAPTER OFFICERS

(Include area code when listing phone numbers.)

PRESIDENT

NAME William Rutherford

SECRETARY

NAME Vernon Clark

ADDRESS 36 Talbot Road, South

ADDRESS 5-551 Knights Hill Road

Lambeth, Ontario ZIP N0L 1S0

London, Ontario ZIP N6J 3A1

PHONE: Bus. 519 652-5047 Home \_\_\_\_\_  
(Area) (Area)

PHONE: Bus. 519 686-9701 Home \_\_\_\_\_  
(Area) (Area)

PRESIDENT-ELECT

NAME \_\_\_\_\_

TREASURER

NAME Douglas Troupe

ADDRESS \_\_\_\_\_

ADDRESS 827 Dalkeith Cres.,

ZIP \_\_\_\_\_

London, Ontario ZIP N5X 1S5

PHONE: Bus. \_\_\_\_\_ Home \_\_\_\_\_  
(Area) (Area)

PHONE: Bus. 519 438-3893 Home \_\_\_\_\_  
(Area) (Area)

VICE PRESIDENT

NAME John Watson

Other NAME \_\_\_\_\_

ADDRESS C.F.B. London

ADDRESS \_\_\_\_\_

ADDRESS Wolseley Barracks

ADDRESS \_\_\_\_\_

London, Ontario ZIP N5Y 4T7

ZIP \_\_\_\_\_

PHONE: Bus. 519 679 5120 Home \_\_\_\_\_  
(Area) (Area)

PHONE: Bus. \_\_\_\_\_ Home \_\_\_\_\_  
(Area) (Area)

CHAPTERS REGIONAL COMMITTEE REPRESENTATIVES:

Delegate

NAME William Rutherford

Alternate

NAME John Watson

ADDRESS 36 Talbot Road, South

ADDRESS C.F.B.

Lambeth, Ontario ZIP N0L 1S0

ADDRESS Wolseley Barracks

London, Ontario ZIP N5Y 4T1

PHONE: Bus. 519 652-5047 Home \_\_\_\_\_  
(Area) (Area)

PHONE: Bus. 519 679-5120 Home \_\_\_\_\_  
(Area) (Area)

Headquarters Address: ASHRAE, 345 East 47th St., New York, N.Y. 10017

Do NOT Use Nicknames.

CHAPTER BOARD OF GOVERNORS

NAME <u>William Rutherford</u>	NAME <u>Douglas Troupe</u>
ADDRESS <u>36 Talbot Rd., S.</u>	ADDRESS <u>827 Dalkeith Cres.,</u>
<u>Lambeth, Ontario</u> ZIP <u>N0L 1S0</u>	<u>London, Ontario</u> ZIP <u>N5X 1S5</u>
NAME <u>John Watson</u>	NAME _____
ADDRESS <u>C.F.B. London, Wolseley Barracks</u>	ADDRESS _____
<u>London, Ontario</u> ZIP <u>N5Y 4T7</u>	ZIP _____
NAME <u>Vernon Clark</u>	NAME _____
ADDRESS <u>5 - 551 Knights Hill Road</u>	ADDRESS _____
<u>London, Ontario</u> ZIP <u>N6J 3A1</u>	ZIP _____

Please list the following key Chapter Chairmen for use by Headquarters and your Regional Chairmen, and submit new information promptly if names, etc., are changed.

Membership Com. <u>B.G. Gloin</u>	Address <u>1460 Oxford St., E., London, Ontario N5V 1W2</u>	Phone: <u>452-4330</u> (Area) _____
Education Com. <u>Len Swallow</u>	Address <u>1460 Oxford Street, E., London, Ontario N5V 1W2</u>	Phone: <u>452-4126</u> (Area) _____
Search Promotion Com. <u>C.L. Sharp</u>	Address <u>387 Princess Ave., London, Ontario N6B 2A7</u>	Phone: <u>673-0300</u> (Area) _____
Energy Management Com. <u>Robert Moore</u>	Address <u>20 Kitchener Ave., London, Ontario N5Z 2B2</u>	Phone: <u>672- 1415</u> (Area) _____
Program Com. <u>John Watson</u>	Address <u>C.F.B. London, Wolseley Barracks, London, Ontario N5Y 4T7</u>	Phone: <u>679-5120</u> (Area) _____

Please list below following members who have special chapter functions.

1. Chapter Historian H.V. Fenner
2. CRC Action Committee Chairman C.L. Sharp
3. Publicity Chairman D.M.R. Johnson
4. Reception H.V. Fenner
5. Social John Gomm

Does Chapter charge dues? YES X NO \_\_\_\_\_ AMOUNT T.B.D.

Is there a prepaid meal plan? Yes What is the charge? to be determined

Name of Chapter Publication London Chapter Newsletter

Editor's Name J.G. Haywood

Address 36 Talbot Rd., S., Lambeth, Ontario ZIP N0L 1S0

Is your chapter legally incorporated? Yes Year of Incorporation 1971



A REPORT TO  
CHAPTERS REGIONAL CONFERENCE  
MONCTON, NEW BRUNSWICK

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LONDON CANADA CHAPTER ACTIVITIES 1979 - 80

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C.L. SHARP, DELEGATE

W.A. RUTHERFORD, ALTERNATE